

While writing and delivering the eulogy at a loved one's funeral or memorial service is often bittersweet, it's also a special task to receive. You don't have to be a great public speaker or writer to deliver words that are heartfelt, but sometimes it's helpful to have a starting point.

Our template below can help you create a eulogy that is both memorable and unique.

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Introduce yourself and acknowledge important family members and friends who have travelled to attend the funeral.  Suggested word length: 20 - 40

## 2. Set the scene

Start with a quote or a saying that represents the person's life or resonates with who they were. It could be one of their quirky sayings, a quote from history, a line from a poem, a song or prayer – anything that 'speaks' to what made them special.

Suggested word length: 15-30



## 3. The early years

Describe the person's early life – where and when they were born, their parents and siblings, any nicknames they were known by, and where they went to school. Here you may want to highlight any of the adventures they had, travel stories, and humorous but appropriate tales from their early years.  Suggested word length: 75 - 200
4. Partnerships, friends and family
Describe the special relationships in their life including their partnership, family, friends and children, as well as anyone they were specifically close to. Take the time to unpack these relationships and explore key stories.  Suggested word length: 165-250
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5. Career	
Describe the person's working life. Where they achievements or awards, charitable or commu known for among their colleagues. Suggested word length: 75-150	

## 6. Memories

Take the time to talk about your specific relationship with the person, speaking about your fondest memories of them and your favourite things about their personality. Here you may want to use humour appropriately to provide a personal edge. Suggested word length: 100-250
7. Ending
Describe your loved one in a nutshell – their personality and character, their value to the world and how they will be remembered.
To indicate closing, you could include another quote or poem. For example, "In closing, I would like to share this poem (or prayer) with you:"
To end, address your loved one directly. For example, "Thank you, (Name), for being part of our lives. We cherish you and will miss you."  Suggested word length: 50-100
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